

STATE OF INDIANA)
) SS:
COUNTY OF JASPER)

JASPER CIRCUIT COURT

CASE NO: _____

PLAINTIFF(S)

-vs-

DEFENDANT(S)

Name

Name

Name

Name

Street Address

Street Address

City, State, Zip

City, State, Zip

Phone

Phone

NOTICE OF CLAIM

TO THE DEFENDANT(S):

You have been sued by the Plaintiff whose name appears above.

The trial date for this lawsuit is the _____ day of _____, _____ at _____ a.m./p.m.

A brief statement of the nature of the Plaintiff's claim against you is as follows:

Balance Due on Account (Copy Attached) _____

Balance Due on Promissory Note (Copy Attached) _____

Back Rent and Eviction _____

Other _____

The Plaintiff seeks judgment against the Defendant(s) for \$ _____ and court costs of \$ _____, for a total of \$ _____.

SERVICE BY:

Sheriff _____

Certified mail _____

Signature of Plaintiff or Attorney for Plaintiff

*You may appear in court any time before the trial date and pay the claim and court costs in full and the claim will be dismissed. If you fail to appear in court on the trial date above, the Plaintiff may receive a judgment for the amount claimed, court costs, and interest.

*If you have any counterclaim arising from the same transaction or occurrence which is the subject matter of the Plaintiff's claim, you may file a statement of such claim with the court, and send a copy to the Plaintiff, at least 7 days prior to the trial date.

*By filing this small claim, the Plaintiff has waived the right to a trial by jury. You have 10 days from receipt of this notice to file an affidavit requesting a jury trial and to pay the costs for transferring the case. Your failure to do so waives your right to trial by jury.

*You may represent yourself in this court if you are not incorporated. You may, however, have an attorney represent you if you wish. All corporations must be represented by an attorney, except as provided by S.C. Rule 8(C).

*If you do not wish to dispute the claim, you may nonetheless appear for the purpose of allowing the Court to establish a method of payment. You should, however, first contact the Plaintiff or the Plaintiff's attorney and attempt to arrange payment.

*If this lawsuit should require a trial before the Court, either requested by you or the Plaintiff in writing, you will at the time of trial be required to appear with witnesses and any documents required to prove your side of the case.

Kara Fishburn, Clerk of the Jasper Circuit Court

By: _____

Jasper Circuit Court, Courthouse, 115 West Washington Street, Room 103, Rensselaer, IN 47978
Telephone: (219) 866-4913